

## West Linn Garden Club Board Meeting

Wednesday, September 25,,2024

Laurel Buncak's home

1549 7<sup>th</sup> Street

West Linn, 97068

7 pm – 8:30 pm

### Present:

- Sue Piper, President
- Cheryl Wyborny, Membership
- Judy Hutchinson, McLean House
- Laurel Buncak, Plant Sale
- Kim Bria, Vice President
- Linda Daugherty, Treasurer
- Elaine Daggett Aye, Secretary
- Diane Awalt, Past President
- Stephanie Scott, At Large

### AGENDA AND DISCUSSION

Meeting called to order at 7:03 pm.

1. Review Agenda—any additions
2. **Treasurer's Report**, Linda Daugherty
  - August/September Financial Report
    - Received \$120 more in dues, \$51 from last raffle, \$60 Elks lunches, send to Clackamas District, \$25 for credit card rental, this will be the last payment, and the rental of equipment is now cleared up.
  - Update on dealings with US Bank: a lot of miscommunications re the reader. Expenses \$20 for rental of machine. David Rutherford assisted on account and will credit for last 6 months of rentals. Account is now closed. We will be charged \$60 if we want to use it again and requires notice 1 -2 weeks in advance.
  - Other Options for consideration: Square is an option for accepting a credit card. PayPal is another option. New members will take over the website and address the payment issue when new members join the organization.
    - Next Steps: Linda to research options
  - Ending Balance: \$7,098.95 Balance and \$1,000 CD
  - Vote to approve financials was unanimously.
3. **Membership Update**, Cheryl Wyborny

- Final membership Count: 28 members and 6 members that have not renewed their membership. Cheryl has followed up with any members that have not renewed their membership.
  - New Directory: Cheryl and Sue to develop, goal is to have the new directory at the November meeting. Directory was completed by the October meeting
  - Elaine to do raffles and sign in at the October 7 meeting as Cheryl will be on vacation.
  - Cheryl to check with Amanda Brookshire-Gardner about membership
  - Membership, Raffles and signs Elaine & Laurel to help
  - New Membership Directory: Cheryl and Sue to develop, review contact information is correct for distribution at November meeting.
4. **McLean House and Park**, Judy Hutchinson
- 3 people at the last park cleanup and it is looking good. Stephanie, Cheryl and the Pipers will be given a shirt and please wear at the next meeting. Children will no longer be working at McLean House due to damage from the summer program.
5. **Blue Star Marker**, Diane,
- Highway Department does not take care of the blue star marker space. Application to fill out if we want to do it regularly, their right a-way. Volunteers must be able to lift the bags of garbage. We will have a few people to clean up before November 11 date. It was agreed to purchase flowers and put in the overlook in West Linn, West Linn Memorial Highway.
6. **2024/2025 Projects**
- **Summer Happy Garden Hour Program**, every week from the second week in June until the last week in August, one member opens their garden for “Happy Hour” (5:30-7:30) so that we get to see each other’s pride and joy. The host could provide drinks; those coming bring snacks to share. We need a board member to coordinate this—it would be 12 open houses—pick one day for consistency. Purpose: build fellowship and share expertise. Coordinator: Barb or Laura, Sue to reach out to gauge their interest.
  - **Blue Bag Bottle Drop**, register with the Oregon Blue Bag Bottle Drop program. (Bottledrop.com) and distribute bags to all members. It was agreed that this was not a worthwhile adventure for the club to partake in.
  - **Partner with the Environmental Sciences Program at West Linn High School**. The idea is to fit into their program and not reinvent the wheel. Elaine and Sue are exploring the possibility of providing small awards to top student projects (\$100 first place, \$50 second place, \$25 third place). We could go to the school to judge, or we could set it up like a science fair, perhaps at the library where it could be widely promoted. Students and their parents would be invited to attend our club meetings during the year. Depending on the students’ needs, we might find a few members who would be willing to be advisors. It all depends on what the teachers’ expectations are. Purpose:

Community Service and Increase Visibility of the Club, hopefully generating new members. Good publicity opportunities.

7. **Plant Sale Work Plan:** Laurel and Kim

- There are 9 documents which were reviewed by the board. Hats off to Laurel and Kim for the vast amount of work that went into the preparation of these documents.
- Some of the items discussed included:
  - Revisions to the success criteria: The last 2 years the club made \$1,200-\$1,400. ***Plant sales exceed expenses and substantially contributes to annual club budget.***
  - ***Engage with your customers and grow club membership***
  - ***Add the Planet for Users***
  - *Consider a different date in the future years such as a Fall sale*
  - *Saturday before Mother's Day, 2025*
  - *Suggest that we track an inventory by labeling plants ahead of time - name of plant and cost of plant*
  - *In the future when ordering new signs -add West Linn Garden Club (WLGC) Plant Sale. Helps to advertise and discourages theft when the name is on it.*
  - Team do research as to timing of sale, Saturday before Mother's Day, might do better the Saturday of first week of May.
  - Fall sale—bigger plants to divide and sell—too much competition around Mother's Day.

8. **Next Board meeting**

October 23, location at Laurel's home, 1549 7<sup>th</sup> street, West Linn  
Snacks at meeting October 7 Judy Hutchinson

**Meeting Adjourn:** 8:31 pm