

**West Linn Garden Club
Board Meeting
Wednesday, September 27, 2023
7 pm
28865 SW Petes Mountain Road
West Linn, OR 97068**

AGENDA

1. Minutes

- a. **Minutes of August 30, 2023 Board Meeting—already approved**
- b. **Minutes of September 11, 2023 General Meeting—already approved**

2. Financial Report—Laurel Buncak, Outgoing Treasurer/Diane Awalt, Interim Treasurer

- a. **September Financial Report**
- b. **Changing account to new bank**
- c. **Raffle Update—Sue Piper**

3. Program—Sue Piper

- a. **Should we change April 1, 2024 to April 8, 2024 as that is the Monday after Easter?**

4. Membership Report—Cheryl Wyborny, Membership Chair 32 members , 5 chose not to renew, don't know why- didn't return call or emails; can't drive at night to come to meetings too busy; attendance sheet moving forward take attendance starting in September 17 people, members only or guest, Laurel meeting with Cheryl to pass documents,, help with greeting people on next meeting- check off here, name tags-- make them feel welcome. Judy can help.--

- a. **Directory—Sue Piper**
Put together after meeting

5. Standing Rules Gordon Piper, President

- a. **Need to develop disclosure of conflict of interest policy, and other standing rules**
- b. **Approve draft Diversity, Equity and Inclusion Policy approved**

6. Approval Submittal of Weyerhaeuser Giving Fund Grant Application--- Gordon Piper

Approved subimmitted a grant proposal for \$1500 for funds to support plants at the Pollinator Garden and other areas of Mary S. Young Park. Workday on first Dat. In December to plant 1100 pernnials, plants and seeds.

If we receive grant, \$200 we slated—to

We make the purchase—the plants we right the check

We need to get press from this—increase visibility--
Lorie Griffith-
Enhance our relationship with City and volunteers—

One abstaintion

7. **Request for Job Descriptions—Gordon Piper**
8. **Asked board members to develop job description , include in binder—before year out.**
1 page—Treasury, calendar, membership and dues renew membership by a deadline.
Provide template, some in bylaws Sue find template and ask people to adapt

9. **Projects**

- a. **McLean House/Garden—Judy Hutchinson**
Cancelled tomorrow work party due to weather, Sunday morning as an alternate time
10-1 October 1 sunny and warm—lifign and moving plants in front , plant lily bulbs in
pot and picking up debris—3 dates in October—a lot of fall things, irrigation turned
out this week. Planting lavendars in October.

- b. **Mary S. Young Pollinator Garden and SOLVE—Gordon Piper, President**

10. **Announcements**

- a. **Clackamas District Fall Meeting-**
- b. **Other**

Give longer lead time for communication—a least 6 to 8 weeks before.

New Parks Direcdtor Meg

**Judy—Rose of Sharon, spread, pruning 2 x a year lavender, 3 feet tall in the box-- Cathy des
at Parks and Recs at City Hall Kim—hardy outdoor shrubs, can get 12' by 12' and they sucker
Cheryl take 2, Kim 1-o-**

8:30 pm.